

## Access ACS Member Login Guide

1. Using an internet browser, go to [www.fbcmatthews.org](http://www.fbcmatthews.org)
2. Click the following link to connect to Access ACS, <https://secure.accessacs.com/access/memberlogin.aspx?sn=90649>
3. The Access ACS login screen will display.
4. Click **Need a login? Click here** under the heading **Sign In** Located on the right side of the screen.
5. Enter your first name, last name, and email address. The suffix field is optional. When you have entered the information, click **Find Me**. **Note: Your First Name, Last Name and email address MUST match with our database or you will not be given an account.** Please email Lindy ([lindy@fbcmatthews.org](mailto:lindy@fbcmatthews.org)) if you are not sure which email address you gave us. If you do not have an email address on file, then please email this information to Lindy.
6. You will receive an email containing your username and password for logging in to Access ACS. When you have received the email, return to the Access ACS link (<https://secure.accessacs.com/access/memberlogin.aspx?sn=90649>)

**Sign In**

E-mail Address or User Name

Password:

Remember me **Sign In**

Forgot your [password](#) or [user name](#)?

**Need a login? [Click here](#)**

ACS Technologies [Privacy Policy](#) | [Terms of Use](#) | [Compatible Browsers](#)

**Account Sign Up**

Don't have a user name and password? Enter your information and click **Find Me**. An e-mail containing your login information will be sent to you shortly.

E-mail Address

First Name Last Name Suffix

**Find Me**

**Already have a login? [Click here](#)**

7. Enter the username and password sent to you by email in the fields provided.
8. The system will require you to change your password with the first successful login. Enter a password of your choice.

## **Frequently Asked Questions**

### **How secure is my data?**

**The confidentiality of your data is our utmost priority.** Only certain data is available online to registered users. Furthermore, you can still opt-out of the online system by notifying us at ([lindy@fbcmatthews.org](mailto:lindy@fbcmatthews.org)). Our software provider is ACS Technologies, the largest developer of church management software in the industry. They have a secured Website that we access which is housed in a secured data center and is subject to period security audits to ensure safety and privacy of your data.